



AITKIN COUNTY ASSESSOR

Aitkin County Government Center
307 2nd Street NW, Room 310
Aitkin, MN 56431

assessor@co.aitkin.mn.us
Phone: 218-927-7327
Fax: 218-927-7379

MEMO

June 16, 2021

To: County Board of Commissioners
Jessica Seibert, County Administrator
Kirk Peysar, County Auditor

From: Mike Dangers, County Assessor

Re: 2021 County Board of Appeal and Equalization

Please find attached to this memo, the packet of information prepared for the 2021 County Board of Appeal and Equalization. As of the date of this document, there are five different property owners that have requested the Board take action on their property. Each property owner has requested to appeal in person and not remotely or via a letter.

Also attached is an updated Rules of Procedure for County Board of Appeal and Equalization. The Board may make changes to these if necessary.

If you would like a refresher on the meeting procedures and best practices as described by the Department of Revenue, please review the handbook that was emailed to you or ask me.

If we receive appointment requests up until meeting time on Tuesday June 22, we will prepare the supporting information as completely as we can given the time constraints.

Please contact me with any questions.



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2021 Rules of Procedure for County Board of Appeal and Equalization

1. All appeals considered today must have previously appealed to the 2021 Local Board of Appeal and Equalization. If a property is located in an area that had an Open Book Meeting, this rule does not apply. Other exceptions must be approved by the County Assessor. Open Book Meeting areas include only these areas: Aitkin City, Balsam Twp, Beaver Twp, Cornish Twp, Hill Lake Twp, Lee Twp, Libby Twp, Logan Twp, McGrath City, Millward Twp, Palisade City, Pliny Twp, Tamarack City, Waukenabo Twp, White Pine Twp, Workman Twp and all Unorganized Twps.
2. Each appeal will be limited to approximately 15 minutes. This includes time for the property owner to present and time for the staff and Board to deliberate. This time limit is at the Board's discretion.
3. The 2021 Assessment Estimated Market Value and Classification are the only items that can be appealed at this meeting.

Appointments for this meeting should have been made prior to this meeting. The notices clearly state that appointments are required. If the Board wishes to allow a person to appeal their valuation or classification without making an appointment, the Board may need to keep the meeting open until 7:00PM according to Minnesota Statutes sec. 274.14.